

SALT LAKE COUNTY
COUNTYWIDE POLICY
ON
CLOTHING ALLOWANCES

Purpose -

To provide for a clothing allowance standard which guarantees equity among employees within organizations, who are required, under the specifications of their elected official, department, or division to wear uniforms or specific identifying clothing.

Definition --

For purposes of this policy, uniform refers to a specific implementation of identifying clothing, uniforms and personal equipment for an employee. It includes items not useable for non-work dress. This policy applies to uniforms worn by sworn personnel and civilians required to wear specific identifying clothing. It does not refer to dress codes or standardization of employee appearance.

Policy -

- 1.0 Each department which requires a uniform/specific identifying clothing for employees may choose to:
 - 1.1 Grant a monthly or yearly clothing allowance for wear or maintenance of the items; or
 - 1.2 Provide funds to reimburse the employee for the purchase, and replacement of the items; or
 - 1.3 Issue a uniform, or specific identifying clothing, and have it maintained by the county, in lieu of, and at a cost not to exceed the clothing allowance permissible under this policy.
- 2.0 Elected officials, departments, and divisions will have internal policy regarding their uniform/specific identifying clothing needs, standards, and specifications.
 - 2.1 Elected Officials, Department and Division Directors will determine their own standards within the limitations of their respective budgets.
 - 2.2 Some items that will determine the decision to have a uniform or specific identifying clothing program are:
 - a. the necessity for the general public to identify particular employees
 - b. the necessity for the employee to do all functions of their job
 - c. the health and safety of employees

APPROVED and PASSED this 25 day of September, 2007.

SALT LAKE COUNTY COUNCIL

Mark Crockett, Chair

ATTEST:

Sherrie Swensen, County Clerk

APPROVED AS TO FORM:

District Attorney's Office Date